

## How to pay or challenge this Penalty Charge Notice (PCN)

### Online

[www.norwich.gov.uk/parkingfines](http://www.norwich.gov.uk/parkingfines)

View the details and pictures relating to this PCN 24 hours after issue. You can make the payment or a challenge online.

### Pay by telephone

24-hour telephone payment hotline: 01603 212282

For more information about PCNs, please log on to [www.norwich.gov.uk/pcn](http://www.norwich.gov.uk/pcn). If you need assistance or have any other enquiry, please telephone 0344 980 3333.

This PCN was issued by Norwich City Council. Challenges in writing can be sent to City Hall, St Peters Street, Norwich, NR2 1NH.

### City Hall opening times:

Mon, Tues, Thurs, Fri: 8.45am–5pm

Wed: 1pm–5pm

(Excluding bank holidays)

### If the penalty charge is not paid or challenged

If the penalty charge is not paid on or before the end of the 28-day period as specified on the front of this notice, or successfully challenged, the council may serve a Notice to Owner (NtO) on the owner of the vehicle requiring payment of the penalty charge. A person on whom an NtO is served is entitled to make representations to the council against the penalty charge and may appeal to an independent adjudicator if those representations are rejected. The NtO will contain instructions for doing this. If you challenge this PCN but the council issues an NtO anyway, the owner must follow the instructions on the NtO.

If sending payment by post, please use the slip below.

### Detach here

Please quote your PCN number, vehicle registration and name and address in all contacts.

Please complete your details before returning this slip with your payment.

Name: Mr/Mrs/Miss/Ms

Address:

Postcode:

Please make cheques or postal orders payable to  
Norwich City Council.